brightstart
CALEDON FAMILY CENTRE

Registered Early Childhood Educator (RECE)
Casual On-Call; $22.00 - $25.31 per hour

Are you passionate about working with children and families? Do you enjoy working as part of a team in a thriving and inclusive environment? Are creativity, flexibility, and facilitating some of your strengths? *This is an opportunity for you!*

Who We Are
BrightStart Caledon Family Centre is a non-profit, charitable organization serving Caledon and surrounding areas. We provide a safe space for families to access high-quality programs and services for themselves and their children. We are an inclusive community hub, promoting positive outcomes for children, while connecting families to each other and community resources. We tailor our work to respond to community needs. We work to reduce the barriers to an exceptional childhood by supporting parents/caregivers and their capacity to parent. Our staff responds with empathy to common caregiving concerns, and promotes health and positive social, emotional and physical development of children.

Benefits
- Join a high profile, respected community service organization that is uniquely positioned in its service to your local community.
- Become part of the not-for-profit community service/charitable sector in your community.
- Invest your Early Childhood and Family Support expertise in a caring organization that provides quality programs and family supports for children, parents, and caregivers in Caledon and the surrounding areas.
- Strengthen and enhance your knowledge of early childhood education, family support, problem-solving, DEI and team-building skills.
- Use your voice and connections to help further BrightStart Caledon's identity and impact in the communities that we serve.

The Position
Reporting to the Program Supervisor, the Casual, On-Call Registered Early Childhood Educator (RECE) is responsible for the planning and delivery of developmentally appropriate programs that meet the needs of parents/caregivers and children from birth to 6 years while providing emotional support, resources, information, and referrals to enhance the quality of care they provide.

Areas of Responsibility
In this growing organization, you will perform the following tasks:
- Plan and deliver responsive, inquiry-based programs that support learning in all developmental domains based on current best practices.
- Plan and deliver early learning programs and activities both in person (indoor and outdoor), and/or virtually.
- Modify early learning activities/adapt program requirements that support equitable participation opportunities for all participants.
- Utilize a variety of facilitation strategies to support parents/caregivers: modelling active listening, observing, appreciative inquiry, demonstrating and coaching.
- Provide a welcoming and accessible early learning environment to engage and suit the needs of parents, caregivers, and children. In-person or virtual.
- Model effective and positive responses for parent/caregivers to support their children in learning self-regulation skills and building resilience.
- Engage with parents/caregivers to provide evidence-based resources and referrals.
- Ensure all programs are safe, appropriate, accessible, culturally sensitive, and inclusive based on equity respect for diversity, safety and security for all inclusive of Francophone and Indigenous parents/caregivers.

- Ensure facilities and resources are maintained with a high level of cleanliness, by replenishing supplies, sanitizing/washing equipment and toys, cleaning furniture and floor surfaces. Comply with Public Health and Safety Protocols.
- Maintain active, cooperative, and effective communication with clients, community members, coworkers, and volunteers. Maintain client confidentiality.
- Complete administrative tasks as required.
- Participate in community events, outreach activities and fundraising initiatives.

Skills & Qualifications

- Must be Registered Early Childhood Educator in good standing with the Ontario College of Early Childhood Educators required.
- Minimum 3 years of experience in a similar position an asset.
- Experience in developing and implementing emergent programs guided by the ELECT and How Does Learning Happen? Ontario's Pedagogy for the Early Years
- Special needs certification an asset
- Experience in adult workshops and group facilitation an asset.
- Proficient in Microsoft Office Suite
- Excellent English verbal, written and presentation skills.
- Additional languages an asset
- Strong interpersonal, leadership and organizational skills
- Must be able to work both independently and as part of a team.
- Able to work flexible hours including evening and weekend shifts.
- Valid driver's license, clean driving record and access to reliable vehicle is required.
- Ability to lift up to 25 lbs. and travel to our rural mobile sites as needed.
- Successful completion of Criminal Record Check (including Vulnerable Sector Screening)
- Current First Aid and CPR-C certification is required.

Interested in making a meaningful contribution at BrightStart Caledon Family Centre? Forward a cover letter & resume to tstewart@brightstartcaledon.com

BrightStart Caledon Family Centre is an equal opportunity employer and encourages applications from all qualified individuals for positions posted. We value the diversity of the people we hire and serve and foster a workplace where individual differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths.
We thank all applicants; however, only those selected for an interview will be contacted.
In accordance with the Accessibility for Ontarians with Disabilities Act and all other applicable legislation, BrightStart Caledon Family Centre is pleased to accommodate individual needs for applicants with disabilities within the recruitment process. Please advise if you require an accommodation to ensure your equal participation in the recruitment and selection process.

Job Contact Information

Tracey Stewart
Program Manager
BrightStart Caledon Family Centre
150 Queen St. S. BOLTON, ON L7E 1E3
Email: tstewart@brightstartcaledon.com